

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF August 17, 2016

1. Roll Call

The DCTB Chair called the meeting to order and the roll was taken as follows: (16-08-01)

X	Tom Jones-Chair
Ab	Boots Sheets-Vice Chair
Ab	Traci Cromwell -Secretary
X	Roger VanSickle-Treasurer
X	Ed Helvey
X	Tim Dempsey
X	Craig Zimmers

Staff present for the meeting:

X	Denny Schooley-Executive Director
X	Crystal James-Operations Director
X	Ginny Berry-Marketing and Public Relations Specialist
Ab	Tonya Layman-Mobility Manager
Ab	Tina Smith-Controller/HR Coordinator
Ab	Ed Pierson-Facilities, Assets, and Technology Manager
X	Grant Bias-Safety and Security Training Manager

a. Approval of Absences (16-08-01)

It was moved by Craig and seconded by Tim to approve Boots and Traci's absences (16-08-01). Motion passed.

b. Pledge

2. Public Comment

No public present.

3. Approval of Consent Agenda (16-08-02)

a. Agenda for August 17, 2016

b. Approval of minutes from July 20, 2016

It was moved by Roger and seconded by Ed to approve the Consent Agenda (16-08-02). Motion passed.

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4. Financial Status

a. Approval of Financial Status for month ending June 30, 2016 (16-08-03)

Income: \$146,857.46

Checking Account = \$152,635.74

It was moved by Craig and seconded by Tim to approve the Financial Status for month ending June 30, 2016 (16-08-03). Motion passed.

5. Reports

a. Department

Ginny said she went to Shawnee Hills this past Saturday for a Touch a Truck event. She will be attending Delaware County Public Information Officer regular meetings.

b. Executive Director

Denny explained we are on target for about a \$300,000 loss for the year as expected.

The Engineers office has reached out to us about a possible park and ride around the I71/Big Walnut area.

COTA has obtained FTA approval to transfer \$1.1 million to us that we are trading federal funds with them for local funds.

6. New Business

a. Approval of Employee Affirmative Action/Civil Rights Policy (16-08-04) (Tina)

Denny explained that both policies (a. and b.) have now been reviewed and revised by the County Prosecutor.

It was moved by Tim and seconded by Ed to approve the Employee Affirmative Action/Civil Rights Policy (16-08-04). After discussion, it was moved by Craig and seconded by Ed to approve the policy based on amending it by adding "sexual orientation" as a protected class. Motion passed.

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b. Approval of revised Unlawful Discrimination and Harassment Policy (16-08-05) (Tina)

It was moved by Roger and seconded by Craig to approve the revised Unlawful Discrimination and Harassment Policy (16-08-05). Motion passed.

c. Discussion and Consideration of Vehicle Rental (16-08-06)

Crystal gave details of the proposal for a rental car for our Road Supervisor. It was asked if the Road Supervisor has objected to driving her own car. Denny stated no, but she did suggest the rental car in order to be more inconspicuous to our drivers.

It was moved by Ed and seconded by Tim to approve the rental of a vehicle for the Road Supervisor (16-08-06). Motion passed.

7. Other Business – Open Comments

The next Board meeting has been moved to September 28th due to the Delaware County Fair.

8. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.